Ambasciata d'Italia
La Paz

VISA: REMOTE WORK

SPECIFICATIONS

- Applicant's nationality: Non-EU
- Applicant's residence: Bolivia
- Duration of stay: More than 90 days
- Purpose of travel: Residence for remote work
- Main destination country: Italy
- Visa type: National visa type D – Long stay
- Place of application: Embassy of Italy in La Paz, Bolivia.

REQUIREMENTS

1. Original receipt confirming payment of the consular fee.
2. Valid passport, with at least 15 months of remaining validity from the intended date of entry into the Schengen Area and issued less than 10 years ago. The passport must contain at least two consecutive blank pages for the visa and entry/exit stamps.
3. National visa application form.
4. Photograph measuring 35 × 40 mm, with a white background, compliant with the current ICAO standards. https://www.icao.int/sites/default/files/FAL/Annex_A-Photograph_Guidelines.pdf
5. Reservation of a one-way flight ticket from Bolivia to Italy.
6. Availability of suitable accommodation, which must be consistent with the period of stay indicated in the visa application:
    - Rental agreement registered with the Italian Revenue Agency (Agenzia delle Entrate); or
    - Ownership of a property registered with the Italian Revenue Agency (Agenzia delle Entrate) (property cadastral register extract).

7. Valid health insurance covering all hospital and medical expenses for the entire duration of the stay.

8. Documentation proving work experience and remuneration received, including an employment contract, information about the company, professional reference letter(s) describing in detail the duties performed, signed by the direct supervisor or the head of human resources, income tax returns (if applicable), proof of payments received, payslips, etc.
   The remuneration must not be lower than the average net remuneration established for the relevant occupational sector, which can be consulted at the following link:
   http://dati.istat.it/viewhtml.aspx?il=blank&vh=0000&vf=0&vcq=1100&graph=0&viewmetadata=1&lang=it&QueryId=12006
9. Written declaration by the employer, accompanied by a copy of the employer's passport, certifying that the employer has no criminal convictions, including convictions that are not final, in the last 5 years, pursuant to Article 22, paragraph 5-bis, of the Consolidated Act on Immigration and provisions governing the status of foreign nationals. This requirement applies to employers and business entities formally resident in Italy.
10. Documentation proving possession of a qualified and highly specialized profession:
    Recognized university degree. If the degree was issued by institutions located outside the European Union, a Declaration of Value and/or a CIMEA certificate must be attached. For qualifications obtained in other countries, applicants are advised to contact the competent Italian consular authorities.

    OR
    Qualification for an officially regulated profession and/or a "certificate of competence" issued by the Italian authority or professional body competent for the regulated profession (List of regulated professions and competent authorities), available at the following link: www.impresainungiorno.gov.it, pursuant to Article 5 of Legislative Decree No. 206/2007. www.impresainungiorno.gov.it

    OR
    At least 5 years of professional experience, equivalent to a level of tertiary education comparable to the profession or specific sector covered by the employment contract. Such experience must be documented, for example, by an employment contract, information about the company, professional reference letter(s) describing in detail the duties performed and signed by

the direct supervisor or the head of human resources, income tax returns (if applicable), proof of payments received, payslips, etc.

Only for professions in the information and communication technology (ICT) sector and for qualified specialists under the ISCO-08 classification, groups No. 133 and No. 25:

- At least 3 years of work experience in the sector, acquired during the 7 years preceding the date of submission of the visa application.

11. Documentation proving annual income, which must be at least three times the minimum amount established by the current national legislation (approximately €8,500.00), set for the purpose of exemption from participation in public healthcare costs.
    The documentation must contain information suitable for demonstrating the stable sources of income declared in Bolivia, deriving from self-employment, for example: NIT, tax returns, invoices issued, documentation proving income received, etc.
12. Photocopy of the identity card and passport.

IMPORTANT INFORMATION

- The Embassy reserves the right to request, at the counter, additional documentation not included in this document, if it considers such documentation appropriate and useful for the examination of the application. In such cases, the applicant will be given a deadline within which to submit the requested documentation.
- Those entering Italy with a long-stay visa must, within 8 working days of arrival, contact the locally competent Police Headquarters (Questura) and apply for a residence permit.