Ambasciata d'Italia
La Paz

VISA: REMOTE WORK

SPECIFICATIONS

- Applicant's nationality: Non-EU
- Applicant's residence: Bolivia
- Duration of travel: up to 90 days
- Purpose of travel: remote work
- Main destination country: Italy
- Visa type: Schengen visa type C – short stay
- Where to apply: Embassy of Italy in La Paz, Bolivia

REQUIREMENTS

1. Original receipt for payment of the consular fee
2. Passport valid for at least 3 months from the planned date of departure from the Schengen Area, with two consecutive blank pages available
3. Schengen visa application form
4. Photograph measuring 35 × 40 mm, with a white background, compliant with current ICAO standards: https://www.icao.int/sites/default/files/FAL/Annex_A-Photograph_Guidelines.pdf.
5. Reservation for round-trip tickets from Bolivia to the main destination country.
6. Proof of suitable accommodation consistent with the period of stay indicated in the visa application.
   - A rental agreement registered with the Italian Revenue Agency; or
   - Proof of ownership of a property registered with the Italian Revenue Agency (property cadastral record).
7. Valid health insurance covering all hospital and medical expenses for the entire duration of the stay.
8. Documentation proving work experience and remuneration received, including an employment contract, information about the company, professional reference letter(s) describing the duties performed in detail and signed by the direct supervisor or human resources manager, tax returns (if applicable), proof of payments received, payslips, etc.

   Remuneration must not be lower than the average net remuneration for the relevant occupational sector, available at the following link:

http://dati.istat.it/viewhtml.aspx?il=blank&vh=0000&vf=0&vcq=1100&graph=0&viewmetadata=1&lang=it&QueryId=12006

9. A written declaration from the employer, accompanied by a copy of the employer's passport, confirming that the employer has not been subject to criminal convictions, including non-final convictions, in the past 5 years, pursuant to Article 22(5-bis) of the Consolidated Immigration Act and provisions concerning the status of foreign nationals.
   This requirement applies to employers and commercial entities formally resident in Italy.
10. Documentation proving that the applicant has a qualified and highly specialized profession:
    - A recognized university degree. If the degree was issued by an institution located outside the European Union, a Declaration of Value and/or a CIMEA statement must be attached. For qualifications obtained in other countries, applicants should contact the relevant Italian consular authorities.

    OR

    - A qualification in an officially regulated profession and/or a "certificate of competence" issued by the Italian authority or professional body responsible for the regulated profession (List of regulated professions and competent authorities), available at www.impresainungiorno.gov.it, pursuant to Article 5 of Legislative Decree No. 206/2007.www.impresainungiorno.gov.it

    OR

    - At least 5 years of professional experience equivalent to a level of higher education comparable to the profession or specific sector covered by the employment contract. This experience must be supported by documentation, such as an employment contract, information about the company, professional reference letter(s) describing the duties performed in detail and signed by the direct supervisor or human resources manager, tax returns (if applicable), proof of payments received, payslips, etc.

    Only for occupations in information and communication technologies (ICT) and for qualified specialists under ISCO-08 classification groups 133 and 25:

    - At least 3 years of work experience in the sector, acquired during the 7 years preceding the date of submission of the visa application.

11. Documentation proving annual income, which must be at least three times the minimum amount established by current national legislation (approximately €8,500.00), set for the purpose of exemption from participation in public healthcare costs.
    The documentation must contain information demonstrating stable sources of income declared in Bolivia and derived from self-employment, such as the NIT, tax returns, invoices issued, documentation proving income received, etc.
12. Photocopy of the identity card and passport.

NOTES

- The Embassy reserves the right to request, at the counter, additional documentation not listed in this document if it considers such documentation appropriate and useful for the application. In that case, the applicant will be given a period of time to submit the relevant documents.

Embassy of Italy in La Paz, Bolivia
Consular Office – Visa Section
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